Website Proposal Questionnaire

Return this signed form and your responses to Educational Communications, College of Agricultural and Life Sciences, 83844-2332 or fax it to (208) 885-9046.

If you need assistance answering these questions please call (208) 885-7235 or (208) 885-5007, or email calsweb@uidaho.edu.

1. **Author and Access.** List the names of the author(s) and anyone that will be editing or maintaining the website.

2. **Intended audiences.** Identify the primary, secondary, and other audiences this website is intended to reach.

3. **Uses.** How will the intended audiences use this website?

4. **Format.** Do you envision a one-page or multi-page website? What format/functions (html, asp, php/calendar, contact form, etc) do you propose?

5. **Life of website.** For how long will you need the website?

6. **Deadline.** On what date do you anticipate going live?

---FOR INTERNAL USE---

Initiator’s signature: __________________________ Date: ________________

---FOR INTERNAL USE---

Extension, 4-H, or Experiment Station acknowledgement: __________________________ Date: ________________

Educational Communications acknowledgement: __________________________ Date: ________________