

## Spring 2008 MMBB 400/501 SEMINAR

TLC 122

Thursdays, 12:30 – 1:30 pm

### REQUIREMENTS FOR SEMINAR

*Seminar is an upper division/graduate level course designed to expose students to advanced scientific subjects and cutting edge technology.* While in seminar, we ask for your undivided attention. Repeated late arrivals are not acceptable. It is not only impolite to the speaker, but tardiness causes you to miss essential background at the beginning of the seminar that is designed to help you understand the topic.

**Grading:** Seminar is a **pass/fail** course for which you may receive 1 credit per semester. MMBB graduate students may enroll in this seminar course for multiple semesters and can apply 4 credits toward their degree requirement. **To receive a passing grade, you must attend all scheduled seminars and take notes (details below).**

**Attendance:** Attendance will be monitored by turning in your seminar notes page at the end of each class. Graded seminar notes will be available for collection in the MMBB office one week after the seminar. There is one simple rule: if you miss a seminar, you must make it up by attending another, approved seminar (on a topic germane to MMBB). As with all University courses, an absence is permitted in case of illness (with a note from your MD), military service, death in the immediate family, or away on University business. In this case, you can make up a missed seminar after the fact. If you miss a seminar for any other reason, you will need permission from your advisor in MMBB or the department head. If permission is granted, you will be required to “make up” the missed seminar by attending an alternate seminar approved by your advisor.

### **You are required to take notes in seminar.**

#### **Your notes will be graded P (pass) or U (unsatisfactory)**

1. Just before the beginning of each seminar, you will need to pick up one seminar notes page at the front of class. Please only take only one page for your use.
2. Fill in all blanks at the top of the page.
3. You are expected to generate at least one page of notes for each seminar. You must **turn in this page at the end of each seminar.** Additional note pages are not required but may be turned in if they are attached to the front page.
4. Somewhere on the notes page you need to **pose one or more questions** that could be asked of the speaker. This question should be circled and a question mark “?” should be included. This will be your own question and not one asked by others at the end of seminar.
5. The notes should be in the **English** language.
6. Graded notes will be delivered to your **mailbox** (graduate students) or they can be picked up in the MMBB office.

*Seminar notes are not expected to contain perfect prose or complete sentences.*