

## Time Course for Completion of the Doctor of Philosophy Degree

<u>Requirement</u>	<u>Completion date</u>
Notification of Department Degree Policy	Upon admission into the program
Appointment of Interim <b>Faculty Advisor</b>	1 <sup>st</sup> month
<b>Rotation</b> in three Research Laboratories To be established with the Faculty Advisor	1 <sup>st</sup> semester
<b>Teaching Requirement</b>	Two semesters by the end of 3 <sup>rd</sup> year
Appointment of <b>Major Professor*</b>	End of 1 <sup>st</sup> semester
Appointment of <b>Dissertation Committee*</b>	End of 2 <sup>nd</sup> semester
1 <sup>st</sup> year <b>Dissertation Committee Meeting</b> a. Approval of <b>Study Plan*</b> b. <b>Meeting Summary Form</b>	End of 2 <sup>nd</sup> semester
<b>Qualifying Examination</b> The <b>Qualifying Exam</b> is the final exam for MMBB589	During the 2 <sup>nd</sup> semester
<b>Preliminary Examination</b> The Preliminary Exam will be a written proposal (7-10 pages single-spaced) in a research area outside of the dissertation research. This document becomes part of the permanent file. Upon successful completion of the Preliminary Exam, these forms must be submitted to the office: a. <b>Meeting Summary Form</b> b. <b>Advancement to the Ph.D. Candidacy Form*</b>	During the 2 <sup>nd</sup> year
2 <sup>nd</sup> year <b>Dissertation Committee Meeting</b> A <b>written proposal on the thesis project</b> must be submitted. This document becomes part of the permanent file. The <b>Meeting Summary Form</b> must be completed and submitted to the office.	End of 4 <sup>th</sup> semester
Completion of course work in the <b>Study Plan</b>	End of 5 <sup>th</sup> semester
Annual dissertation committee meetings (MMBB511)	Yearly until completion of the degree Submit the <b>Meeting Summary Form</b>
<b>Departmental Seminar</b>	<b>One semester prior</b> to dissertation defense
<b>Dissertation Defense</b> a. Dissertation Committee Meeting b. Written draft of Dissertation  c. Complete Graduate School Forms* d. <b>Dissertation Defense Seminar</b>  e. Submit two unbound copies of the <b>Dissertation</b> to the College of Graduate Studies and a copy of the bound Dissertation to the Department.	Typically in year 5 4-6 months prior to the dissertation defense Submitted <b>1 month prior</b> to committee meeting  Post notification <b>two weeks</b> prior to the defense

\*College of Graduate Studies requirements –