

Time Course for Completion of the Master of Science Degree

<u>Requirement</u>	<u>Suggested Completion</u>	<u>Date Completed</u>
Notification of Department Degree Policy	Upon admission into the program	
Appointment of Interim Faculty Advisor (Assigned by the Admissions Committee)	1 st month	
Rotation in three Research Laboratories To be established with the Faculty Advisor	1 st semester	
Teaching Requirement	One semester by the end of 1 st year	
Appointment of Major Professor*	End of 1 st semester	
Appointment of Thesis Committee*	End of 2 nd semester	
1 st year Thesis Committee Meeting a. Approval of Study Plan* b. Meeting Summary Form	End of 2 nd semester	
Qualifying Examination (MMBB589 exam)	During the 2 nd semester	
2 nd year Thesis Committee Meeting A Written Proposal on the Thesis Project should be submitted. This document becomes part of the permanent file. The Meeting Summary Form must be completed and submitted to the office.	End of 4 th semester	
Completion of course work in the Study Plan	End of 5 th semester	
3 rd year Thesis Committee Meeting	End of 5 th semester	
Thesis Defense a. Thesis Committee Meeting b. Written draft of Thesis c. Complete Graduate School Forms* d. Thesis Defense Seminar e. Submit two unbound copies of the Thesis to the College of Graduate Studies and a copy of the bound Thesis to the Department.	End of 5 th semester 4-6 months prior to defense seminar Submitted 1 month prior to committee meeting Before day of Final Defense of Thesis Advertise in Department 1 week prior	

*College of Graduate Studies requirements – Forms to be submitted.

MSchecklist

8/14/06