

# EXTENSION SPECIALIST FACULTY EVALUATION

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Purpose: To obtain county faculty input for extension specialist annual performance evaluation.

**SPECIALIST'S NAME:** \_\_\_\_\_

Please evaluate on the following responsibilities. Rate the overall categories or each responsibility or both. Rating scale is 1 = needs improvement, 2 = below average, 3 = average, 4 = above average, and 5 = outstanding. Please also add narrative comments on the backside of this form. If you do not have sufficient basis to evaluate an item, leave it blank. Please return by confidential mail to PSES Department Head no later than July 1. Individual ratings and comments will be confidential and be provided to the appropriate division chair. Summaries will only be used by the division chair in discussions with the specialist.

- 1. PROGRAM LEADERSHIP** (Overall Rating \_\_\_\_\_)
  - Gives a broad overview of problems, needs, and opportunities in program area \_\_\_\_\_
  - Assists county faculty in gathering data for identification of local needs \_\_\_\_\_
  - Incorporates ideas and successes from counties and other states into plans \_\_\_\_\_
  - Supports district working groups \_\_\_\_\_
  - Provides assistance in evaluation of major programs \_\_\_\_\_
  - Contributes to a positive marketing and public relations effort \_\_\_\_\_
  
- 2. KNOWLEDGE OF SUBJECT** (Overall Rating \_\_\_\_\_)
  - Demonstrates knowledge, skill, and insight in assigned subject area \_\_\_\_\_
  - Demonstrates knowledge of leading-edge information, procedures or techniques \_\_\_\_\_
  
- 3. ORGANIZATION** (Overall Rating \_\_\_\_\_)
  - Addresses clientele problems and needs \_\_\_\_\_
  - Works effectively with other disciplines, agencies, and clientele \_\_\_\_\_
  - Is dependable in meeting commitments \_\_\_\_\_
  - Informs county faculty about program plans and accomplishments \_\_\_\_\_
  - Assists county faculty in meeting the needs of diverse audiences \_\_\_\_\_
  - Develops, encourages, and participates in coalitions or teams \_\_\_\_\_
  
- 4. EFFECTIVE EXTENSION TEACHING** (Overall Rating \_\_\_\_\_)
  - Makes well prepared and delivered presentations \_\_\_\_\_
  - Uses appropriate teaching and information delivery techniques \_\_\_\_\_
  - Interprets and disseminates research results \_\_\_\_\_
  - Conducts training of county faculty and extension volunteers \_\_\_\_\_
  - Publishes impact reports, including problems solved and other positive change \_\_\_\_\_
  
- 5. CREATIVE ACTIVITY** (Overall Rating \_\_\_\_\_)
  - Provides program development leadership in assigned subject area \_\_\_\_\_
  - Integrates knowledge and skill from other subject areas \_\_\_\_\_
  - Prepares appropriate publications and appropriate educational packages \_\_\_\_\_
  - Uses new technology \_\_\_\_\_
  
- 6. PROFESSIONAL GROWTH** (Overall Rating \_\_\_\_\_)
  - Improves professional competence \_\_\_\_\_
  - Is active on committees and in professional associations \_\_\_\_\_

Rater \_\_\_\_\_ Date \_\_\_\_\_